

Coin Valuer

Current post holder	New post
Salary	Negotiable, based on experience.
Role type	Full time permanent role working Monday to Friday. 37.5 hours per week. Please note that this is an office-based role.
Location	The Britannia Coin Company, 29 High Street, Royal Wootton Bassett, Swindon, Wiltshire, SN4 7AA.
Reporting to	Director.

About us:

Based in Royal Wootton Bassett in Wiltshire, The Britannia Coin Company are the UK's leading online gold and silver coin buyer. As a member of the British Numismatic Trade Association (BNTA), we retail coins to both investors and collectors worldwide. We sell a broad range of items from modern Royal Mint releases to ancient and hammered coins.

We are part of Gold Traders (UK) Limited, the UK's first Trading Standards approved precious metals company, specialising in both the purchasing and selling of gold, silver, and other precious metals. Established with a commitment to transparency and customer satisfaction, we provide expert valuations and competitive prices for our clients.

RWB Auctions is another part of the Gold Traders Group and incorporates The View Gallery. Having featured on BBC's Bargain Hunt, the Auction House holds regular auction events and sells a wide range of items. This includes jewellery, antiques, clocks, coins, fine art, books, furniture and much more.

The opportunity:

As the business continues to grow, we have an exciting opportunity for a Coin Valuer to join our team.

This is a busy and varied role. The Coin Valuer will be responsible for meeting clients on a day-to-day basis to review and appraise items with a view to purchase. This role will also entail receiving, sorting and recording coins. Industry experience is a key requisite for this role, and we are particularly interested in meeting those with demonstrable working knowledge of historic and hammered coins.

This role provides the opportunity for continual development, collaborating with experienced specialists. If you feel you have the necessary skills required and are looking forward to your next venture, we would really like to hear from you.

Key responsibilities:

The responsibilities will include, but are not limited to the following:

- Meeting with clients on a day-to-day basis by appointment, to review and appraise coins with a view to purchasing items.
- Reviewing and appraising items received by post and providing valuations in a timely manner.
- Receiving and sorting coins daily.
- Recording and maintaining a list of coins received.
- Responding to incoming enquiries by phone or email.
- Collaborating with the wider group to share knowledge and facilitate the buying and selling of rare and valuable coins.
- Conducting research on coins from various historic periods as required.
- Maintaining knowledge of current inventory and product offerings.
- Promptly resolve any issues as they arise to a swift resolution.
- Building and developing positive relationships with new and regular customers.
- Collaborating with colleagues to maintain a positive working environment.
- Attending coin fairs, both locally and nationally.

Key skills:

- Proven experience gained in valuing coins. Knowledge of historic coins is particularly desirable.
- Personable, with an excellent standard of customer service and the ability to build and develop good working relationships.
- Ability to work both independently and as part of the wider team.
- Strong diligence, which is particularly important when handling valuable and historic items.
- Flexibility to attend coin fairs.
- Solution focused, with the ability to resolve issues promptly as they arise.
- Good IT skills.
- Ability to multi-task and prioritise effectively in a fast paced, ever-changing environment.
- A strong collaborator who is adaptable and willing to help others, as necessary.

Benefits:

- 25 days holiday plus bank holidays.
- Company sick pay scheme.
- NEST pension scheme.
- Further training and development opportunities.